

St Chad's Catholic Primary School

Job Description - Teacher

Introduction

This appointment is with the Governors of the federation under the terms of the Catholic Education Service contract signed with Governors as employers. The post holder will support the catholic ethos of the school and work to ensure that this permeates all aspects of school life.

Job Purpose

As a teacher at St Chad's Catholic Primary School your main purpose is to carry out the professional duties of a teacher as circumstances may require and in accordance with the current conditions of employment for teachers contained in the School Teachers' Pay and Conditions Document (STPCD) and other relevant Education Acts, the current Teachers Pay and Conditions document, and the school's policies under the direction of the Headteacher.

Main Areas of Responsibility and Key Tasks

Teaching and Learning

- Provide quality teaching and learning experiences for all children within the class addressing their different learning styles;
- Teach according to their educational needs, the pupils assigned to you, including the setting and marking of work to be carried out by the pupils in the school and elsewhere;
- Plan effectively within school frameworks, offering a curriculum of broad experiences which challenges and motivates pupils to learn and which equips them for a changing world.
- Monitor pupils' work and set targets for progress
- Assess and record pupils' progress systematically and keep records
- Work closely with and consult with other colleagues ensuring continuity and progression for pupils
- Organise the classroom and learning resources to create a positive learning environment
- Prepare displays of children's work or stimulus displays;
- Maintain discipline in accordance with school policies and demonstrate good practice with regard to attendance, appearance, punctuality etc;
- Support delivery, recording and analysis of assessment, including end of key stage tests and tasks, phonics screening check, profiles, learning journals, half-termly assessments, tracking of pupils and contribute towards whole school evaluation.
- Ensure equality of opportunity for all, maintaining an awareness of individual needs and developing a personalised approach to learning and teaching
- Direct and supervise classroom assistants as appropriate;

Pastoral Care

- Form positive and effective relationships with pupils, staff, parents, governors and members of the wider community so the ethos of the school is reflected in the way we work together.
- Promote pupil independence in learning and social skills reinforcing the pupils self-esteem through praise and encouragement, setting challenging expectations.
- Be aware of and comply with policies and procedures relating to safe guarding children, health and safety and security, confidentiality and data protection, reporting all concerns to designated person or member of leadership team.

Staff development /training/reviews /meetings

- Participate in arrangements made in accordance with the school's Appraisal and Capability Policies, for the planning, monitoring and review of performance.
- Attend and participate in relevant meetings as directed by the Headteacher
- Maintain an up to date knowledge of the curriculum and teaching strategies through engaging in continuous self-professional development.

Curriculum Responsibility

If appropriate see attached Subject Leader Role and responsibilities.

General

Attend/lead assemblies, register the attendance of pupils, and supervise pupils as requested and assist with whole school activities.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from the Headteacher, or leadership team member to undertake work of a similar level that is not specified in this job description.