

## Notes of CAT Oversight Meeting- 24/9/24

Present: Canon Victor Darlington- Episcopal Vicar for Education  
 Chris Millington- Property Director  
 Paul Jackson- Finance Director  
 Angela Cox- DDE  
 Colette Doran Hannon Director of Academies  
 Yvonne Epale- Governance and Compliance Officer  
 Sam Gower Trust Relationship Officer CtR/SF

Apologies: Paul McCallum- Chief Operating Officer

		Action
1	<p><b>Schools being prepared for conversion</b>            School to CAT conversion table presented.            Additional comments:            School 1 delayed until 1/2/25- this has been agreed with DfE            School 2 has a problem with a building on site            School 3 has a building as part of the estate            School 4 has a land issue requiring a statutory transfer            School 5 shares use of a building,            It was agreed that none of these land issues should result in further delays.            School 6 has successfully joined a CAT</p>	<p>CM Action: Follow up with Mitchelmore's on the position of land surveys</p>
2	<p><b>Proposed Tranches</b>            Sancta Familia are looking to present the next tranche of schools to oversight group.            CTCRET looking at next schools to come in            SBCAT have the next schools ready for February 2025.            SELCAT have one school joining in April.</p>	<p>CDH: Invite PP to meeting to present for Sancta Familia</p>
3	<p>Land issues            As above.            Discussion held around tenancy agreements and lack of clarity in diocese who has schoolhouses, other property on site.            Expectation needs to be set to schools that they are the tenant of the diocese, and they need to consult if they want to make any changes of use or additions to the school grounds.            This should reflect sensible reporting of proposed changes. This is done well with VA schools through VASCA but want to develop a similar model for VAs, using STATLOG.            This will show how schools wish to spend money which should be in line with priorities set out in STATLOG.            The Occupations document and Protocols document set out the responsibilities for schools.</p>	<p>CDH: Director vacancies 1 at CtR, 2 for KCSP Jan 25            CEO: to encourage attendance            CDH: Office            AC: Risk Management            TBA</p>
4	<p><b>Growth Places</b>            As above</p>	
5	<p><b>Moving Forward</b>            Some schools have had School Resource Management Support from ESFA, which is one of their high-level accountants, reviewing the finances. When this happens, conversations need to be held to discuss the report with the HT.            KCSP- To present on their plans for the last few schools and their strategic plan moving forward.</p>	<p>CDH- Invite KCSP to next meeting.            CDH- Contact HT and arrange a meeting following report from EFSA</p>

6	AOB	
7	<b>Next Meeting</b> <b>25/10/24- Canon Victor unable to attend</b> <b>10am @ St Edwards</b> <b>26/11/24</b> <b>3pm @ St Edwards</b>	