



I will serve

St Ursula's Convent School
Director of Performing Arts
January 2025

"The greatest gift we can give to others is love, for love is the greatest
gift we can receive from God."
St Angela Merici

Job details

Salary: Inner London MPS or UPS and TLR 2 £8,479

Contract type: Full Time

Reporting to: Deputy Headteacher

Responsible for: Performing Arts: Music and Drama.

Main purpose

At St Ursula's we are committed to providing a holistic, virtues-based education that empowers young women to become confident, compassionate leaders. Our Performing Arts program is a cornerstone of student life, offering opportunities for artistic expression, creativity, and personal growth. As a Director of Performing Arts, you will play a pivotal role in shaping the cultural landscape of our school community in particular leading the Music department.

Duties and responsibilities

- Lead and develop the Performing Arts curriculum (including Drama, Dance, and Music) for students across all year levels.
- Direct and produce school productions, performances, and events, showcasing student talent.
- Foster a positive, inclusive, and collaborative environment where students are encouraged to take creative risks and explore their artistic abilities.
- Manage and mentor a team of passionate arts educators, providing guidance, support, and professional development.
- Collaborate with other colleagues to integrate the arts into the broader educational experience.
- Maintain strong relationships with parents, alumni, and the local community to ensure ongoing support and engagement in the arts program.
- Promote the importance of the performing arts in the spiritual and personal development of young women within a Catholic framework.

Please note that this list of duties is illustrative of the general nature and level of responsibility of the role. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher.

Person specification

CRITERIA	QUALITIES	
Qualifications and training	<ul style="list-style-type: none"> ➤ Degree ➤ Teaching Qualification ➤ 	<i>Essential</i> <i>Essential</i>
Experience	<ul style="list-style-type: none"> ➤ Experience of teaching Music in a Secondary School ➤ Proven experience in leading Music in a Secondary School 	<i>Essential</i> <i>Desirable</i>
Skills and knowledge	<ul style="list-style-type: none"> ➤ A deep understanding of the transformative power of the arts and a commitment to nurturing young talent. ➤ Strong leadership, communication, and organizational skills, with the ability to inspire and motivate students and staff. ➤ An innovative and forward-thinking approach to performing arts education, with a focus on creating opportunities for all students to participate. ➤ A commitment to upholding and promoting the values and mission of a Catholic school. ➤ Strong understanding of the link between pastoral care and academic success. ➤ Knowledge of how Catholic values influence teaching and learning strategies. ➤ Awareness of inclusion, diversity, and how to support students with additional needs. 	<i>Essential</i> <i>Essential</i> <i>Essential</i> <i>Essential</i> <i>Essential</i> <i>Desirable</i> <i>Desirable</i>

Personal qualities	➤ Empathetic and compassionate, with a genuine concern for the well-being of students.	<i>Essential</i>
	➤ Excellent communication skills to build relationships with students, staff, parents, and external stakeholders.	<i>Essential</i>
	➤ Strong leadership and organizational skills, with the ability to inspire and motivate others.	<i>Essential</i>
	➤ Resilient and adaptable, with the ability to respond effectively to changing circumstances and challenges.	<i>Essential</i>
	➤ High level of integrity and professionalism, with a commitment to upholding the highest standards of conduct and practice.	<i>Essential</i>
	➤ A Practicing Catholic	<i>Desirable</i>

Last review date: January 2025

Next review date: TBC

Headteacher/line manager's signature:

Date:

Postholder's signature:

Date:

